

Daugherty Township Volunteer Fire Department
4198 Marion Hill Road
New Brighton, PA 15066
(724) 847-3606

RENTAL AGREEMENT

Undersigned person/persons agree to the following terms and conditions pertaining to the hall rental of the Daugherty Township Volunteer Fire Department Banquet Hall.

1. Individual/individuals or organization renting said premises shall be responsible **FOR ALL DAMAGES**.
 - a. All damages shall be reported immediately and steps are to be taken to remove any hazards from said damages.
 - b. Any and all damages shall be repaired by a repair person or company authorized by Daugherty Township Volunteer Fire Department Banquet Hall.
 - c. All charges for said repairs will be the responsibility of **THE RENTER**.
2. Following the conclusion of activities/functions, the premises are to be left in a reasonably good condition and all personal items brought onto the premises shall be removed. Charges will be deducted from the deposit for excessive clean up. All trash must be taken to the dumpster, All lights and air conditioners are to be turned off after your event.
3. Daugherty Township Volunteer Fire Department is not responsible for items lost, stolen or damaged.
4. Reservation for buffet/dinner shall not include more than 225 persons and must be paid for in full by the conclusion of the scheduled event.
 - a. Hourly rentals must be paid in full prior to the scheduled event.

- b. Outside catering is permitted. However, the use of our kitchen by anyone other than a member of our fire department **IS PROHIBITED**.
 - c. Final guaranteed number of reservations must be made no more than **TEN (10) DAYS** prior to the scheduled event.
 - d. Renter will be charged for said number of reservations.
 - e. All food prepared by Daugherty Township Volunteer Fire Department left over at the conclusion of the event becomes property of the said organization.
 - f. A deposit of **\$100.00/\$300.00** shall not be returned in the event of cancellation and or damage or for excessive clean up.
 - g. In the event the premises are left in a reasonably good and undamaged condition, as when occupied by the renter, the said deposit will be refunded. Refunds will be mailed to the renter no more than **THIRTY (30) DAYS** after the said event.
 - h. Any returned check will be a charge of **\$50.00**.
5. Absolutely no decorations are permitted on the walls and the ceilings. Table decorations and free standing decorations are permitted with the exception of confetti. **NO GLOW STICKS** are to be used within the hall.
6. The scheduled event shall be held for no more than **SIX (6) HOURS**. An additional charge of \$100.00 shall be assessed for each additional hour after the **SIX (6) HOURS** up to midnight at which all activities shall cease.
7. No **RENTER** shall charge admission to any event unless approved by the Daugherty Township Fire Department.
8. Prices will not be guaranteed until **SIX (6) MONTHS** prior to the scheduled event.

9. Daugherty Township Volunteer Fire Department **IS NOT** legally responsible for the use and/or consumption of alcoholic beverages.
10. **NO ONE UNDER THE AGE OF 21 WILL BE PERMITTED TO CONSUME ALCOHOLIC BEVERAGES PER PENNSYLVANIA STATE LAW. NO ONE UNDER THE AGE OF 18 WILL BE PERMITTED TO BARTEND DURING YOUR EVENT.**
11. Daugherty Township Volunteer Fire Department is a **NON-SMOKING** facility. There is a designated area outside the banquet hall where smoking is permitted. No smoking within **FIFTEEN (15) FEET** of the entrance.
12. Tap System/Bar Will Be An Additional Charge Of **\$100.00. THREE (3) TWENTY-TWO (22)** Pound bags of ice will be included, Any ice needed after that is the responsibility of the **RENTER.**
13. Add 18% Gratuity to any catered functions done by the Daugherty Township Volunteer Fire Department Banquet Hall.

I/we have read and agree to the terms and conditions of this agreement and have signed my/our names intending to be legally bound on this - _____ day of _____, 20_____.

Failure to comply with the above rules/regulations will result in the loss of deposit.

Fire exit doors in the Banquet Hall are for **EMERGENCY** use only.

Our Banquet Hall and Premises are under **TWENTY FOUR (24) HOUR** Surveillance.

Loss of our key fob will be a **TWENTY (\$20.00)** Fee.

X _____ Renter
 X _____ Renter
 X _____ Hall Representative