

Point Pleasant Fire District
55 Ewer Avenue Rochester, New York 14622
Minutes of the Regular Meeting January 2, 2019

The meeting was called to order with the Pledge of Allegiance by Chairman Doran at 7:00 pm
The meeting was held at Station 2, 257 Kings Highway North, Rochester, New York 14617

Present

Commissioners: G. Clarcq, M. Cummings, K. Doran, R. Hoag, J. Nichols
Employees: Treasurer M. Thomas, Secretary M. Cummings
Guest: Chief P.Clarcq

Minutes

A motion was made by Commissioner Clarcq and seconded by Commissioner Nichols to waive the reading of the minutes from the Regular meeting held December 5, 2018. The minutes were reviewed and approved by all Commissioners prior to tonight's meeting. Approved 5-0. A motion was made by Commissioner Clarcq and seconded by Commissioner Hoag to waive the reading of the minutes from the Executive meeting held December 5, 2018. The minutes were reviewed and approved by all Commissioners prior to tonight's meeting. Approved 5-0. The minutes from the year end meeting, held December 29, 2018 were read. A motion was made by Commissioner Doran and seconded by Commissioner Nichols to approve the minutes as read. Approved 5-0. A motion was made by Commissioner Cummings and seconded by Commissioner Nichols to use the term "Deputy" Chief going forward. Approved 5-0.

Communications

none

Treasurer's Report

Treasurer Thomas read the bills for the month and the status of all accounts. Bank statements for November 2018 have been reconciled and December 2018 will be reconciled. A motion was made by Commissioner Clarcq and seconded by Commissioner Nichols to pay the bills, this also included a transfer of \$15,000.00 from the Savings account to the Checking account, a transfer of \$100.00 from Savings to Payroll, a transfer of \$10,000.00 from Savings to Building Reserve, and a transfer of \$40,000.00 from Savings to Equipment Reserve. Approved 5-0.

Chief's Report

Calls for the month - 10 fire related and 33 EMS, for a total of 43 calls for December 2018. The totals for 2018 were 210 fire related, and 434 EMS, for a total of 644 for the year. Reported on upcoming dates.

Dan Lewis removed himself from active duty effective 1/1/2019.

Firefighter Ronald Hoag requested to be moved to Fire Police effective 1/1/2019. Request accepted.

A motion was made by Commissioner Nichols and seconded by Commissioner Clarcq to purchase four instruction tags for gas meters for a total of \$79.50 including shipping. Approved 5-0.

A motion was made by Commissioner Cummings and seconded by Commissioner Doran to purchase four Halligan tools for \$199.50 each, for a total of \$838.00 (with shipping) from Churchville Fire, the lowest bidder. Approved 5-0.

<i>Churchville Fire</i>	\$ 838.00
<i>Firepenny</i>	\$ 974.80
<i>The Fire Store</i>	\$1,061.86

A motion was made by Commissioner Clarcq and seconded by Commissioner Hoag to purchase a thermal imaging camera battery for \$136.50 from a single source, ElizaCo. Approved 5-0.

Business Manager's Report

Reported on various ongoing projects.

A motion was made by Commissioner Nichols and seconded by Commissioner Hoag to purchase 250 Action Wipes (Cancer Prevention Program) at \$1.00 each, for a total of \$250.00. Approved 5-0.

Commissioner Reports

Clarcq: Nothing reported.

Nichols: A motion was made by Commissioner Hoag and seconded by Commissioner Clarcq to approve the purchase replacement of the automatic garage door openers from Felluca, the lowest bidder, for \$895.00. Approve 5-0.

<i>Felluca</i>	\$ 895.00
<i>Tracey</i>	\$1,430.00
<i>Alliance</i>	\$1,722.00

Hoag: Nothing reported.

Doran: Reported on the IT improvement project.

Cummings: Nothing reported.

New Business

There was a discussion about ordering larger amounts of office supplies.

Old Business

none

Good and Welfare

none

Special

Commissioner Doran motioned to go into Executive session to discuss personnel issues at 8:51 pm. The regular meeting reconvened at 9:06 pm.

A motion was made by Commissioner Doran and seconded by Commissioner Cummings to approve the proposed part time staff pay increase. Approved 5-0.

A motion was made by Commissioner Doran and seconded by Commissioner Cummings to approve the 4% pay increase to his base pay for the District Administrator. Approved 5-0.

With no further business at hand, a motion by Commissioner Hoag and seconded by Commissioner Nichols to adjourn at 9:10 pm. Approved 5-0.

Respectfully Submitted,

Michelle Cummings, Secretary