

Point Pleasant Fire District
257 Kings Highway North, Rochester NY 14617
Minutes of the Regular Meeting, March 2, 2022

The meeting was called to order with the Pledge of Allegiance by Chairman Doran at 6:30 pm

Present

Commissioners: P. Bond, K. Doran, J. Nichols, S. Nichols, K. Wuest
Employees: Administrator/Treasurer M. Thomas
Director of Fire and Life Safety M. Passero
Legal: Louis Micca
Guests: Chief A. Williams, Resident C. O'Connell

Minutes

A motion was made by Commissioner K. Wuest and seconded by Commissioner J. Nichols to waive the reading of the minutes from the Regular meeting held February 2, 2022. The minutes were transmitted electronically, then reviewed and approved by all Commissioners prior to tonight's meeting. Approved 5-0.

Communications

none

Treasurer's Report

Treasurer Thomas read the bills for the month and the status of all accounts. Bank statements for January 2022 have been reconciled and statements for February 2022 will be reconciled. A motion was made by Commissioner J. Nichols and seconded by Commissioner P. Bond to pay the bills for the month. Approved 5-0.

Treasurer Thomas also reported on the current budget issues with both the Chief's Equipment line and also the PPE line. A discussion was held and additional info will be reported next month.

Chief's Report

Chief Williams reported calls for the month for February 2022 - 15 Fire related and 29 EMS related, for a total of 44 calls for the month. Chief requested approval to purchase \$540.00 worth of tools and electrical upgrades for station one supply room which will allow for better repair of equipment in-house. On a motion by Commissioner Doran and seconded by Commissioner S. Nichols the request was approved 5-0. The chief also requested to purchase winter caps for all personnel at a cost of \$600.00 from Stitch works. On a motion by

Commissioner P. Bond and seconded by Commissioner K. Wuest the request was approved 5-0.

Chief Williams also gave an update on the renovation by the Association of office space at station one, he will have additional info next month.

District Administrator's Report

Reported on ongoing projects.

Administrator Thomas reported on monthly activities including vehicle repairs, training update of our new part-timer and upcoming projects. Administrator Thomas requested approval to purchase materials for the flooring project not to exceed \$3,000.00 from Home Depot, as they are the sole supplier of the type of flooring we will be installing. On a motion by Commissioner K. Doran and seconded by Commissioner K. Wuest, the motion was approved 5-0.

Director of Fire and Life Safety Report

Director of Fire and Life Safety Passero reported on the 2022 Recruit NY campaign which will be held on April 23rd & 24th, he has started to plan the weekend activities and order needed materials.

Commissioner Reports

- P. Bond: New insurance cards for each vehicle have been received. Suggested that the commission review and revamp monthly charges for using station one for drills.
- K. Doran: Requested to purchase a Class A uniform for R. Rumian who is currently enrolled in Firefighter 1 and will need such uniform for class graduation. Motion by Commissioner K. Doran and seconded by Commissioner K. Wuest and approved 5-0.
- J. Nichols: Nothing reported.
- S. Nichols: Reported on continued research for new Chief's truck as well as new squad. Also updated the board on the generator replacement project.
- K. Wuest: Reported on the first meeting of the 112 Replacement committee. Presented a request from the drill team for various mechanical equipment. Motion to approve by Commissioner K. Doran and seconded by Commissioner P. Bond and approved 5-0.

New Business

Administrator Thomas presented the new Marijuana in the Workplace policy that was previously sent electronically to each Commissioner and asked for approval. On a motion by Commissioner K. Doran and seconded by Commissioner K. Wuest, the policy was approved on a 5-0 vote. Commissioner K. Doran made a motion to increase the quarterly legal retainer stipend to \$625.00, which was seconded by Commissioner S. Nichols, and approved 5-0.

Old Business

Treasurer Thomas recommended that the board which has previously voted to eliminate the Building Reserve Fund, establish a Repair Reserve Fund and make an initial deposit into such fund of \$40,000.00. He also suggested that the remaining funds in the current building reserve account be deposited into the Capital Reserve account to be used for Capital Projects and expenses. On a motion by Commissioner K. Doran and seconded by Commissioner P. Bond the proposal was approved 5-0.

Treasurer Thomas then reported that the Fire District would need to approve a resolution to create the Reserve Fund and presented a prepared document for them to adopt. On a motion by Commissioner K. Doran and seconded by Commissioner P. Bond the resolution was approved 5-0.

A public vote will be held on Tuesday March 22nd, 2022 at 257 Kings Hwy. North, Rochester, NY 14617 from 6:00pm-9:00pm so that the fire district voters can vote on the adopted Resolution.

Good and Welfare

Commissioner Bond informed the board that he would be resigning as of March 16, 2022 due to the fact that he will be moving out of the fire district. The board members thanked him for his service while on the board and wished him the best going forward.

With no further business at hand a motion by Commissioner K. Wuest and seconded by Commissioner J. Nichols to adjourn the meeting at 8:55pm. Approved 5-0.

Respectfully Submitted,

Mark Thomas, District Administrator, on behalf of Michelle Cummings, Secretary