

Point Pleasant Fire District
257 Kings Highway North, Rochester NY 14617
Minutes of the Regular Meeting, February 3, 2021

The meeting was called to order with the Pledge of Allegiance by Commissioner S. Nichols at 6:30 pm

Present

Commissioners: P. Bond, J. Nichols, S. Nichols, K. Wuest (by phone)
Employees: Administrator/Treasurer M. Thomas, Director of Fire & Life Safety M. Passero
Guests: Chief A. Williams, Deputy Chief K. Viccaro

Minutes

A motion was made by Commissioner J. Nichols and seconded by Commissioner S. Nichols to waive the reading of the minutes from the Regular meeting held January 6, 2021. The minutes were reviewed and approved by all Commissioners prior to tonight's meeting. Approved 3-0.

Communications

none

Treasurer's Report

Treasurer Thomas read the bills for the month and the status of all accounts. Bank statements for January 2021 will be reconciled. A motion was made by Commissioner J. Nichols and seconded by Commissioner S. Nichols to pay the bills, which included a transfer of \$10,000.00 from Savings to Payroll and a transfer \$5,000.00 from Savings to Checking, Approved 3-0. Treasurer Thomas requested permission to pay upon receipt the monthly bill for health coverage from Excellus, motioned by S. Nichols and seconded by P. Bond and approved 3-0.

Chief's Report

Calls for the month of January 2021 - 12 fire related and 19 EMS, for a total of 31 calls. Chief Williams reported that the Sea Breeze Fire Department will begin training with us on different drill topics. He reported on the training progress of the new recruits. The Chief reported that three current firefighters, Bond, Bishop and Cole will be attending Firefighter 1 Class at the County Training Facility. Chief Williams requested to purchase (after follow up research) \$4,000.00 to purchase a new Bullard TIC Camera. Commissioner Bond made a motion to approve and Commissioner S. Nichols seconded the motion which passed 3-0. Chief Williams requested to place firefighters T. Williams and M. West on the driver training list and the Commission approved on condition of successful insurance clearance. Chief Williams requested to spend \$750.00 out of the Recruitment/Retention budget to produce a recruitment

video to go on our WEB page, motion by Commissioner S. Nichols and seconded by Commissioner P. Bond and approved 3-0.

Chief Williams reported to the board that he will be removing all foam off of the apparatus as we no longer have a need for it.

Chief Williams requested approval for 3 firefighters, Wuest, Ott and Passero to attend the Eckart Fire Training seminar in March at the cost of the \$550.00 each, motion to approve by S. Nichols and seconded by J. Nichols and approved 3-0.

Deputy Chief Viccaro presented a revamped SOP/SOG for new recruits and transfers for in-house training, after some discussion the request was motioned by S. Nichols to approve with the ability of the fire district to allow firefighters to move to interior status (for in district responses only) without having completed Firefighter 1 in certain circumstances, motion seconded by P. Bond and approved 3-0. The new SOP/SOG will replace current SOP/SOG 2 and 4.

District Administrator's Report

Administrator Thomas reported on the 2020 FEMA Grant submission and stated that we will have a final submission in by February 12th for a Washer/Dryer combo requesting \$18,000.00. A request was made by the administrator to approve the recently submitted draft policy on "Vehicle Replacement" the draft having been previously presented to the board was approved 3-0 on a motion by S. Nichols and a second by P. Bond.

A request was received from the Town of Irondequoit to renew our Inter-municipal Agreement, on a motion by S. Nichols and a second by P. Bond the request was approved 3-0.

Administrator Thomas requested that the board approve up to \$1,100.00 for the purchase of 10 office chairs to replace the current mix-match of chairs we have at station two, on a motion by J. Nichols and a second by P. Bond the request was approved 3-0.

Administrator Thomas presented the final report on the 2020 LOSAP totals and had the board sign off on required documents before submission to the LOSAP service provider. A request was made for either class attendance or a ride along with RG&E to learn additional information on the use of gas meters and how our department can better interact with the utility, the board collectively gave their approval. The board was asked to form a committee to start to look into replacing current Rescue 118, the board approved the request and appointed Commissioners Wuest, S. Nichols, Administrator Thomas, F&LSD Passero, Chief Williams and Captain Champion to the committee. Administrator Thomas asked the board to switch all medical duties over to Michael Passero, to include administrative, record keeping, equipment purchasing and communications, the request was approved by the board.

Director of Fire and Life Safety Report

Director of Fire and Life Safety, M.Passero, reported on the status of the recent order of new fire gloves, some gloves have been received and some are on backorder.

Director of Fire and Life Safety requested to purchase a new office desk not to exceed \$900.00, on a motion by S. Nichols and a second by P. Bond the request was approved 3-0.

Director of Fire and Life Safety requested to attend a class at Montour Falls on Fire Extinguishers and continuation of Fire Officer 1 class at the Monroe County Training Center, both requests were approved as part of his continuing education plan. Director of Fire and Life

Safety requested to sign up for a class on CPR Instructor and this was also approved by the board.

Commissioner Reports

- P. Bond: Reported on the updated insurance evaluation and the need to increase some values on our buildings and apparatus.
- S. Nichols: Reported on behalf of Chairman Doran who requested the following items, BRYX computer for station 1 radio room at a cost not to exceed \$206.99 from WB Mason, requested 2 monitors for station 1 radio room and lounge at a cost not to exceed \$159.00 from Amazon, 2021 QuickBooks software for district treasurer not to exceed \$399.99 from Amazon, a new printer for the district administrator not to exceed \$179.99, HDMI cords, 2 wireless mouse/keyboards for less than \$100.00. On a motion by S. Nichols and a second by P. Bond all requests were approved 3-0.
- K. Wuest: Discussed the current state of the lighted sign at station one parking lot and its need for repair. Commissioner S. Nichols will look into this.
- J. Nichols: Read a request from the Drill Team for mechanical supplies from Nu-Way Auto parts for \$697.44, also 2 batteries from Interstate for \$225.90 and 2 Drop Leg Jacks for \$230.89 each, on a motion S. Nichols and a second by J. Nichols requests were approved 3-0

New Business

Administrator Thomas requested that the use of the Chief's Fund be streamlined to reflect better record keeping. Commissioner Bond suggested that we use a "per month" amount and this will be looked into further by Commissioner S. Nichols. Chief requested the following purchases for the recently ordered Chief's vehicle, Light Package including siren and center console from Comprosec for \$4,388.32 and a Truck Cap and slide out tray from Alliance Fleet for \$3,948.48, motion by S. Nichols and second by J. Nichols and approved 3-0

Old Business

Administrator Thomas reported that the litigation regarding the Hartsdale Rd fire has been settled and Point Pleasant was not found liable.

Good and Welfare

None

With no further business at hand, a motion was made by Commissioner J. Nichols and seconded by Commissioner P. Bond to adjourn at 8:12pm. Approved 3-0

Respectfully Submitted,
Treasurer M. Thomas, on behalf of
Michelle Cummings, Secretary