

Point Pleasant Fire District
257 Kings Hwy N. Rochester, NY 14617

The meeting was called to order with the Pledge of Allegiance by District Administrator Mark Thomas at 6:30 pm

The meeting was held at Station 2, 257 Kings Hwy N Rochester, New York 14617
Minutes of the Organizational Meeting – January 5, 2022

Commissioners in attendance: K. Doran, P. Bond, S. Nichols, K.Wuest
Guests: Chief A. Williams
Employees: Administrator M. Thomas
Director Fire & Life Safety M. Passero

District Administrator, Mark Thomas asked for nominations for Chairman of the Board for 2022. Commissioner K. Wuest nominated Commissioner Kevin Doran for Chairman. Commissioner S. Nichols seconded the nomination and it was approved 3-0.

A motion was made by Commissioner K. Wuest and seconded by Commissioner S. Nichols to appoint Michelle Cummings as Secretary to the Board at the agreed to salary as adopted in the 2022 budget. Approved 4-0

A motion was made by Commissioner P. Bond and seconded by Commissioner K. Wuest to appoint Mark Thomas as District Administrator/Treasurer to the District with the agreed to salary as adopted in the 2022 budget. Approved 4-0

A motion was made by Commissioner S. Nichols and seconded by Commissioner P. Bond to appoint Louis Micca as Legal Counsel to the District at the agreed retainer fee as adopted in the 2022 budget. Approved 4-0

A motion was made by Commissioner P. Bond and seconded by Commissioner K. Wuest to approve salary for each District employee for 2022 at the rate agreed upon. Approved 4-0

A motion was made by Commissioner K. Wuest and seconded by Commissioner S. Nichols to appoint Mark Thomas as records manager for the District. Approved 4-0

A motion was made by Commissioner S. Nichols, and seconded by Commissioner K. Wuest to appoint Commissioner Patrick Bond as Deputy Treasurer, a non-paid position. Approved 4-0

A motion was made by Commissioner S. Nichols and seconded by Commissioner P. Bond to designate Democrat & Chronicle as the official newspaper of the Point Pleasant Fire District. Approved 4-0

A motion was made by Commissioner K. Wuest and seconded by Commissioner P. Bond to designate Canandaigua National Bank as the official bank of the Point Pleasant Fire District. Approved 4-0

A motion was made by Commissioner S. Nichols and seconded by Commissioner P. Bond to hold the District Commission meetings on the first Wednesday of every month at 6:30 pm at Station 2. Approved 4-0

A motion was made by Commissioner P. Bond and seconded by Commissioner K. Wuest to approve the District's Code of Ethics Policy. Approved 4-0.

A motion was made by Commissioner K. Wuest and seconded by Commissioner S. Nichols to have the 2021 year-end financial report due within 60 days from 2021 year end and after outside audit is complete. Approved 4-0

A motion was made by Commissioner P. Bond and seconded by Commissioner K. Wuest to authorize the payment of bills due, when such due date falls prior to the regular Board meeting and will incur a penalty for late payment. Approved 4-0

A motion was made by Commissioner S. Nichols and seconded by Commissioner P. Bond that the mileage reimbursement for approved "out of district travel" shall be in accordance with the IRS authorized rate for the year 2022. Approved .4-0

A motion was made by Commissioner S. Nichols for a voice vote for the 2022 Line Officers as presented by the Point Pleasant Firemen's Association, seconded by Commissioner P. Bond. Approved 4-0. All Line Officers were approved by a 3-0 vote as presented by the Firemen's Association (Commissioner K. Wuest abstained) (see attached report).

A motion was made by Commissioner K. Wuest and seconded by Commissioner P. Bond to appoint the following individuals to serve as the Safety Committee for the Fire District for 2022: Mark Thomas, Scott Nichols, Mark Cummings and Thomas Albert. Approved 4-0

A motion was made by Commissioner P. Bond and seconded by Commissioner K. Wuest to appoint the following members to serve as the Fire District's Ethic Review Committee: Alan Price, Gary Clarcq, Steven Derleth, Christopher O'Connell and James Sands. Approved 4-0

Commissioner Doran then announced the following job assignments for 2022:

- K. Doran: Chairman / Day to Day Administration / Budget & Finance / Liaison to Monroe County Fire District Officers Association / IT & Communication
- K. Wuest: Personnel, Liaison to the Line Officers, Liaison to the Drill team, District Spokesperson,
- P. Bond: Policies and Procedures / Insurance / EMS / Station #1 / Payroll / Liaison to Point Pleasant Firemen's Association
- S. Nichols: Equipment, Station Two
- J. Nichols: Station Two, Training Grounds, Liaison to Town of Irondequoit.

With the Organizational Meeting completed, Commissioner K. Doran moved for adjournment
Commissioner S. Nichols seconded this motion and it was approved 4-0

Adjourned at 6:42

Next regular meeting will be held Wednesday, January 5, 2022 at 6:45 pm.

Respectfully submitted,

Mark Thomas, District Administrator, on behalf of Michelle Cummings, Secretary



POINT PLEASANT FIRE DISTRICT
257 Kings Hwy North Rochester, NY 14617
585/ 342-9140

APPROVED
POINT PLEASANT FIRE DISTRICT
LINE OFFICERS FOR 2022

CHIEF: AARON WILLIAMS
DEPUTY CHIEF: KYLE VICCARO
CAPTAIN: JEFFREY CHAMPION
CAPTAIN: ERIC THOMAS
LIEUTENANT: KENNETH WUEST
LIEUTENANT: TYSHON WILLIAMS

Approved by the Board of Commissioners at the January 5th, 2022 Organizational meeting.

Mark Thomas, District Administrator, on behalf of Michelle Cummings, Secretary