

**Cornbelt Fire Protection District
Board of Trustees Meeting
December 7, 2011
7:00 pm**

President Pike called the meeting of the Cornbelt Fire Protection District Board of Trustees to order at 7:00 pm. Trustees Bonham, Jeffers, Jessup, Koller and Pike were present.

Agenda Modifications: Tr Jessup - Add Iamresponding under New Business "D."

Approval of Minutes: Motion to approve meeting minutes of November 2, 2011; November 16, 2011; November 28, 2011 was made by Tr Jessup 2nd Tr Koller. ROLL CALL: All Yes.

Treasurer's Report: Treasurer Jessup had distributed a November 30, 2011 report. Review of CD options resulted in the decision that, with the low interest rates, not to change anything at this point. Motion to approve Treasurer report by Tr Koller; Tr Bonham 2nd. ROLL CALL: All yes.

Public Comments:

Trustee's Comments:

1. Tr Jessup commended everyone at the department for working together for a smooth transition through the changes occurring at Cornbelt. All Trustees agreed.

Old Business:

- A. Update of Policy Committee:** The committee is in the process of re-formatting the current policies. The committee will meet again in January and have some information for the February meeting.
- B. Truck Committee Update:** Richard Hungerford, Mike Rogalla and Kelly Dillard present from the committee. The committee has identified 12 different companies that we know build or can build the apparatus we are interested in. A letter is being prepared to send to the companies to obtain information on building, delivery etc. The committee's goal is to view the trucks before making a recommendation to the Board.

- C. **Fire Department Chaplain:** Discussion concerning a Chaplain for Cornbelt. The Assistant Chiefs will canvass the membership to verify the fact that they would like to have a Chaplain. If the canvass is positive, the policy committee will develop a policy to encompass the chaplain position and duties.

New Business:

- A. **Extending Captain and Lieutenants Appointments:** In January we start officer appointment process. After discussion as to whether to extend the present officers appointment until a new Chief is in place or proceed. The consensus was to proceed. Assistant Chief Zindars and Elkins recommendation to facilitate the process is as follows:
- At the January 2, 2012 meeting the membership present will nominate and elect 2 Firefighters (not probies) at large from everyone present. These Firefighters will act as “members at large” for the 2012 Officer appointment committee. The Captain position will be posted the next day (January 3, 2012) The deadline for applications will be January 17, 2012. Captain recommendation will be presented at the February 1, 2012 Board of Trustees Meeting.
 - On February 2, 2012 the Lieutenant position will be posted. The deadline for applications will be February 16, 2012. Lieutenant recommendation will be presented at the March 7, 2012 Board of Trustees Meeting.
 - Selection committee: 1 Captain not up for re-appointment
2 Assistant Chiefs
2 Members at large.
- B. **Trustee Training:** A 2012 Administration Training Session will be held January 14, 2012 at IFSI Learning Resource Ctr. All 5 Cornbelt Trustees will attend.
- C. **Facility Study:** Tr Bonham and Tr Jeffers have their committee in place. Committee: Steve Elkins; Steve Fitzsimmons; Matt Nelson; Larry Sapp; Robin Stuckemeyer; Chuck Thompson. The committee begin gathering information on the current facility.
- D. **Iam Responding:** Iam Responding is working well. Tr Jessup made a motion to approve a 5 year agreement @\$3,087. Tr Koller 2nd. ROLL CALL: All Yes

Chief's Report:

- Assistant Chief Steve Elkins presented the incident report for November.
- Firefighter Secretary Robin Stuckemeyer will start e-mailing the meeting notes.
- Jimmy and Steve will attend the County Chief's Meeting December 8, 2011.
- A new evaluation form will be used this year.
- John Cumbee is getting estimates for 2 doors that need to be replaced – The rear door and the bay.
- Jimmy and Steve will meet with Larry Sapp on December 14, 2011.
- Estimates were presented for the repair of the Command Truck. After discussion about the method of repair for each of the bids submitted, Tr Jessup made a motion to award the repairs to:
 - Beck's for the Upholstery (\$155.)
 - Dillingham for the Body repair (\$1,500) and Lettering (\$150)
 - Total to Repair Command Vehicle: \$1,805.00
- Tr Koller 2ⁿ ROLL CALL: Bonham, Jessup, Koller, Pike – YES
Jeffers – NO Motion passed.
- Dave Parsons is in charge of the Awards Program.
- 2 - FF will to be taking the FFII class on line – the procedure has been in the past that after completion and passing the test for module, the FF will be reimbursed for the amount of registration and cost of the book. This procedure will be followed for these on line classes.
- Tr Jeffers asked about the 2 FF who went to the Academy a few years ago and paid their own way. They are both still Cornbelt FF so we have reaped the rewards.
- We will be hosting the County Chiefs on August 9, 2012.
- How is the % calculated? FF Run total divided by total possible runs.
- How are we doing the paramedics what is the policy for them when they are on duty? (Tr Bonham) There is no department policy however that will be discussed when the Assistant Chiefs meet with Larry Sapp, he has a different directive for his staff. Tr Bonham said we need to have a policy in place.
- Back to the FFII – Lt Decker stated that he would like to see the 2 FF who went to the academy be reimbursed. When the FF's went to the academy there was an option to take FFII less expensive. Tr. Jessup made a motion to reimburse \$960 (the online cost with book) to the 2 FF who attended the academy – Mitch Rolson and Brandon Lawhorn. Tr. Jeffers 2nd ROLL CALL – Jeffers, Jessup, Koller – YES Bonham, Pike – NO. Motion passed.

Tr Jessup made a motion to go into closed session @8:25pm *“to discuss the appointment, employment compensation, discipline, performance or dismissal of specific employees.*

14. Regular Session: 10:30 pm

15. Tr Jessup made a motion to increase Bonnie's hourly wage @5%. Tr Jeffers 2nd.
. ROLL CALL: All Yes.

Chief candidates have been narrowed to 5. Two have asked to remain confidential. Interviews will be conducted on January 7, 2012 at a location to be announced. The three candidates who do not wish to remain confidential are: Greg Fisher, Charles Exner and Lloyd Galey.

Tr Jeffers made a motion to adjourn at 10:34 pm. Tr Jessup 2nd, ROLL CALL: All Yes.

Respectfully submitted,

John Koller, Secretary