

**WILSON COUNTY EMERGENCY SERVICES DISTRICT #3  
BOARD OF COMMISSIONERS MEETING  
MINUTES**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Wilson County Emergency Services District No. 3, to be held at: Wilson County ESD #3 @ Station 3 – 656 W Wheeler St., Stockdale, TX, Thursday, July 9th, 2020 at 1:00pm.

Commissioners Present: Eddie Callender, Race Skaggs, Jeff Dugi, Carlos Salazar, Cindy Couch

Visitors Present: David Rice, Nicole Moldenhauer, Karl Goering

1. Declaration of Quorum and Call to Order: Quorum established and called to order at 1:02pm by Race Skaggs
2. Pledge of Allegiance at 1:03pm
3. Public Comments – Gonzales ESD #1 appreciated WCESD #3 for providing Training on the Whole Blood Program and providing coverage during training.
4. Approval Consent Agenda – Minutes of Last Meeting(s) Motion made by Jeff Dugi, 2<sup>nd</sup> by Eddie Callender, approved by all. Bills to be paid. Motion made by Jeff Dugi, 2<sup>nd</sup> by Cindy Couch, approved by all.
5. Reports - EMS Director Monthly Reports, Equipment, Activity, Recruitment, Training, Staff, Policies, Operations Budget, Capital Budget. 195 calls for the month, 1643 YTD. (2) Paramedics to fill. Submitted Firehouse Subs Grant.
6. Discussion and Possible Action on any or all Reports.
7. Review of Old Business - None
8. New Business
  - a. Discussion & Possible Action – Presentation & Acceptance of the FY 2019 Audit. Karl Goering with Armstrong, Vaughn & Associates, P.C., presented FY ending September 30, 2019 audit. Motion by Cindy Couch to accept 2019 audit as presented, 2<sup>nd</sup> by Jeff Dugi, approved by all.
  - b. Discussion and Possible Action – Purchase of Portable UV Lighting for the use of disinfecting/sterilization of Medic Units. Motion by Carlos Salazar, 2<sup>nd</sup> by Jeff Dugi, approved by all.
  - c. Discussion and Possible Action – Changes made to the Employee Handbook in regards to paid time off. Motion by Cindy Couch to adopt changes to Employee Handbook. 2<sup>nd</sup> by Eddie Callender, approved by all.
  - d. Discussion and Possible Action – Administrative Services Agreement for ICMA Retirement Corp to administer the employee 457(b) retirement plan. Motion by Carlos Salazar, 2<sup>nd</sup> by Cindy Couch, approved by all.
  - e. Discussion and Possible Action – Motion made by Jeff Dugi, 2<sup>nd</sup> Carlos Salazar, approved by all. To leave the open enrollment for September and gave David Rice authority to decide healthcare options not to exceed the current district contribution.
  - f. Discussion and Possible Action – Guadalupe County Proposal. Motion by Jeff Dugi, 2<sup>nd</sup> by Carlos Salazar to provide EMS coverage to proposed area as outlined for \$40,000/annually plus billing. Approved by all.
9. Set time, date and location for next regular meeting – Wednesday, August 5, 2020 at 1300 WCESD #3 Station #3 in Stockdale. Motion Cindy Couch, 2<sup>nd</sup> Jeff Dugi. Approved by all
10. Adjourn Meeting – Motion made by Jeff Dugi, 2<sup>nd</sup> Carlos Salazar. Meeting Adjourned at 3:28pm

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Race Skaggs, President

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Jeff Dugi, Secretary