

CALENDAR SUBMISSION INFORMATION

- Calendar submissions must include:
 - **Region** (i.e. Region 8, CCFPA, SFVFPA, etc.)
 - **Contact Name** (person to direct any questions to)
 - **Contact Email** (email address of person to direct any questions to)
 - **Title of Event** (i.e. Monthly/Quarterly meeting, Annual banquet, FP training, 21- hour FP course, etc.)
 - **Date** (day of the week, month/day/year)
 - **Time** (start time, from/to)
 - **Location** (i.e. FD house, address)
 - **Relevant info** (i.e. Social at 6pm, Dinner at 7pm, Meeting at 8pm; Registration at 8am, Starts at 9am; etc.)

NOTE: Meeting schedules may be submitted, as long as they contain this pertinent information.