

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 12**

**Resolution Authorizing President or Vice President and Treasurer or Assistant Treasurer  
to Sign Certain Disbursements Approved at a Telephonic Meeting**

The Board of Commissioners (“Board”) of Harris County Emergency Services District No. 12 (“District”) met during a telephonic meeting on April 7, 2020, with the following commissioners present:

William B. Anders, President  
David W. Proctor, Vice President  
Larry Helgesen, Secretary  
Frank M. Staley, Treasurer  
Bryan O. Clements, Assistant Secretary/Assistant Treasurer

and the following commissioners were absent:

None

when the following business was transacted:

WHEREAS, pursuant to Section 775.073, Texas Health and Safety Code, the Board may by resolution allow the President or Vice President and Treasurer or Assistant Treasurer to sign disbursements on behalf of the District;

WHEREAS, in accordance with Governor Greg Abbott’s March 16, 2020 temporary suspension of the requirement that a quorum of the Board be physically present, the District has implemented procedures to allow telephonic meetings;

WHEREAS, the District has determined that it would be in its best interest to authorize the District’s President or Vice President and Treasurer or Assistant Treasurer to authorize disbursements only in the event that these disbursements are approved at a duly called and held telephonic meeting;

NOW, THEREFORE, the Board of Commissioners of the District hereby resolves and declares as follows:

1. The Board hereby authorizes its President or Vice President and Treasurer or Assistant Treasurer to sign all disbursements listed on the bookkeeper's report after that report has been approved at a duly called and conducted telephonic meeting. The bookkeeper shall report all disbursements in the monthly bookkeeper's report and shall not release the disbursements until approved by the Board.

2. This authorization is effective immediately and shall remain in effect until revoked by resolution of the Board.

Passed and adopted, this April 7, 2020.

WILLIAM B. ANDERS  
President

ATTEST:

LARRY HELGESEN  
Secretary

I, the undersigned Secretary of the board of commissioners of Harris County Emergency Services District No. 12, hereby certify that the foregoing is a true and correct copy of the Resolution Authorizing President or Vice President and Treasurer or Assistant Treasurer to Sign Disbursements Approved at a Telephonic Meeting, adopted by said board at its meeting of April 7, 2020, together with excerpts from the minutes of said board's meeting on that date showing the adoption and passage thereof, the originals of which Resolution and excerpts from the minutes are now on file in the office of the district.

I further certify that said meeting was open to the public, and that notice was given in compliance with the provisions of Tex. Gov't. Code Ann. § 551.001 et seq. as adopted, and as suspended in part by the Governor of Texas on March 16, 2020.

Witness my hand and seal of said District, this \_\_\_\_\_.

\_\_\_\_\_  
Secretary

