

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 12  
Minutes of Meeting of Board of Commissioners  
December 15, 2020

The Board of Commissioners ("Board") of Harris County Emergency Services District No. 12 ("District") met December 15, 2020 at 6:00 p.m. by telephone conference call, in accordance with the duly posted notice of the meeting, with a quorum present, as follows:

William B. Anders, President  
David W. Proctor, Vice President  
Larry Helgesen, Secretary  
Frank Staley, Treasurer  
Bryan Clements, Assistant Secretary/Assistant Treasurer

And the following absent:

None.

Also present was Chief Russell

The meeting was called to order and declared open for such business as might regularly come before it.

1. Commissioner Staley presented the invocation.
2. The Board opened the floor for public comment. No public comment was presented.
3. The Board reviewed and unanimously approved the minutes of the December 1, 2020 meeting.
4. Chief Russell presented the fire chief's report. The department is still operating under COVID-19 protocols. The department responded to 108 calls for assistance. Two firefighters successfully completed orientation training and have been assigned to fill shift vacancies. A captain resigned on November 23, 2020. Replacement Nomex uniforms have been purchased to replace original Nomex uniforms purchased in 2014. Engine 24 Reserve remains out of service in the repair shop waiting repairs. Texas Commission on Fire Protection (TCFP) conducted an on-site firefighter safety compliance inspection on November 3, 2020. The department met compliance with all TCFP compliance items.
5. With respect to disposition of surplus and salvage equipment, no action was taken.
6. The Board reviewed the bookkeeper's report and the checks listed thereon. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report.

7. Board President Anders reported the SAFE-D Conference scheduled for February 18 – 20 in Fort Worth, Texas is cancelled because of the continuing pandemic. ECOM is scheduled to meet December 16, 2020.

8. Chief Russell noted that no response has been received from the property owners sent offer letters.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary