



NORTHAMPTON COUNTY

Department of EMERGENCY MEDICAL SERVICES



STANDARD OPERATING GUIDELINES

TOPIC: Station Readiness Checklist	SOG #: 2.21.4
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Status: ACTIVE	Written: 11/01/2008
Written by: Maryann B. Fitchett	Revised: 01/01/2013
Approved by: Hollye B. Carpenter	Adopted: 01/01/2013

PURPOSE

To ensure station is prepared for hurricane conditions.

SCOPE

All Northampton County Department of EMS personnel

CONTENT

Check off as appropriate:

- Check all grounds for loose materials; pick up and secure any and all materials that could become flying missiles.
- Fill apparatus fuel tanks.
- Check and/or assist EMS Liaison in ensuring fuel supplies for gasoline/diesel/propane powered equipment.
- Check station disaster supplies; ensure stock of hygiene needed materials, i.e., paper towels, toilet tissue, hand soap, etc.
- Check station rehab supplies; ensure rehab ready and extra stock on hand.
- Ensure available water containers are filled with clean drinking water.
- Ensure all ambulances are fully equipped as inventory indicates.
- Ensure ambulances are stocked with paper PPCR's, additional copies of pt refusals, HIPAA forms, etc.
- Ensure the station is stocked with adequate numbers of house reports.
- Secure additional blankets, sheets, towels.
- Check and/or assist EMS Liaison in generator checklist/operations.
- Ensure ALL batteries are fully charged – medical equipment, radios, pagers, cell phones, etc.

Additional Information:

Stations with generator capabilities are cautioned not to fully rely on its operations throughout a disaster.

Completed copy is to be kept by EMS Lieutenant. Fax copy to NCEMS Office.

Station/Shift: _____ Completed by: _____

Date: _____ Time: _____