



# NORTHAMPTON COUNTY

## Department of EMERGENCY MEDICAL SERVICES



### STANDARD OPERATING GUIDELINES

TOPIC: <b>Volunteer EMS Programs</b>	SOG #: <b>2.10.3</b>
Status: <b>ACTIVE</b>	Written: 10/30/2008
Written by: Hollye B. Carpenter	Revised: 03/24/2010
Approved by:	Adopted:

### PURPOSE

To provide a brief description of the Volunteer EMS Programs offered.

### SCOPE

All EMS Providers.

### CONTENT

The Northampton County Department of Emergency Medical Services (NCEMS) is excited to announce we are accepting applications from EMS providers for three programs. We are seeking volunteers interested in running EMS calls. The ALS quick response vehicle is responding on approximately 1100 calls per year and is typically staffed with a Paramedic. Our medics assist with staffing volunteer ambulances from Community Fire Company, Northampton Fire & Rescue and Cape Charles Rescue Service. A solid EMS experience is available for those looking to either challenge their current knowledge base or to acquire valuable experience.

- *The first program we offer is the “Dynamic (Active) Volunteer”; open to certified EMS providers of all levels. Our target audience is EMS providers who reside in Northampton County, and are not currently active with a volunteer EMS agency. Volunteers in this “line-up” will be eligible for the tax relief opportunity, just like all other fire/EMS volunteers in our County.*
- *The second program, open to certified EMS providers of all levels, residing outside Northampton County, is the “Sidekick (Associate) Volunteer”. This program targets EMS providers in other areas either not affiliated/active with an EMS agency or are members of a low run agency seeking additional volunteer and EMS opportunities. Active providers of Northampton County volunteer EMS agencies may be considered eligible applicants for this program. All interested EMS providers are welcome to submit an application.*

Providers within either program typically will serve as a second EMS provider responding with our career medic utilizing the ALS quick response vehicle. This type of response will help ensure a higher level of safety for our career medics, offer additional coverage of multiple calls/patients, ensure the availability of an EMT(+) to assist in performing ALS interventions and help eliminate leaving the zone vehicle sitting in odd places. Shifts will be 12 hours, normally nights (6p-6a), or weekends and holidays (6a-6p). Volunteers will be expected to stay/bunk at the NCEMS office during a scheduled shift. A minimum of 1 (one), 12 (twelve) hour shift per week is expected. Uniforms will be provided. EMS turn-out gear will also be available during shift.



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- A "Ride-a-Long Program" is the third opportunity available and it is open to students from any EMS program. These students/perspective volunteers will stay with the zone medic at all times. Applications are available at the NCEMS office, advanced sign up will be required and shifts will be available on a first come first serve basis.

No more than two personnel are allowed to be assigned to a Quick Response Vehicle at one time. Volunteer shifts will take precedence over ride-a-long students.

Our goal is to get every County resident, who is or desires to be EMS certified, active in the EMS system. This program is structured, with clear, set expectations. We are able to provide new experiences for the "green" EMS provider, as well as the seasoned EMS veteran.



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### STANDARD OPERATING GUIDELINES

TOPIC: <b>EMS Volunteer Application</b>	SOG #: <b>2.10.4</b>
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Status: <b>ACTIVE</b>	Written: 10/30/2008
Written by: Hollye B. Carpenter	Revised: 03/24/2010
Approved by:	Adopted:

**TYPE:**  **DYNAMIC (Active) Volunteer**  
 **SIDEKICK (Associate) Volunteer**

### PERSONAL INFORMATION

NAME:

Last First: Middle

9-1-1 Address:

911 Number Street Name

Mailing Address:

Address City State,  
 Zip

Home Phone:	Work Phone:
Cell Phone:	Pager:

Social Security #:

Date of Birth:

### EMS Agency Affiliations

Have you ever been affiliated with an EMS agency?  
 YES  NO

If Yes, Please list the name of the agency(s) and dates affiliated:



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TOPIC: <b>EMS Volunteer Application</b>	SOG #: <b>2.10.4</b>
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#### EMERGENCY MEDICAL SERVICES TRAINING

DRIVER TRAINING:

- |                                     |            |
|-------------------------------------|------------|
| <input type="checkbox"/> VAVRS EVOC | Completed: |
| <input type="checkbox"/> VFP EVOC   | Expires:   |

CPR: Expires:

EMS CERTIFICATION:

- |   |                     |
|---|---------------------|
| <input type="checkbox"/> EMT-Basic        | Expires:            |
| <input type="checkbox"/> EMT-Enhanced     | Certification #:    |
| <input type="checkbox"/> EMT-Intermediate | TEMS Sanction Date: |
| <input type="checkbox"/> EMT-Paramedic    |                     |

HAZARDOUS MATERIALS COURSE:

- |                                     |            |
|-------------------------------------|------------|
| <input type="checkbox"/> Awareness  | Completed: |
| <input type="checkbox"/> Operations |            |
| <input type="checkbox"/> Technician |            |

ADVANCED CARDIAC LIFE SUPPORT: Expires:

PEDIATRIC ADVANCED LIFE SUPPORT: Expires:

#### MOTOR VEHICLE LICENSE INFORMATION

License Number: Expires:

Has your license ever been suspended or revoked?  YES  NO

If YES, date and reason:

Have you ever been convicted of a DUI, Hit & Run or operating on a suspended or revoked license?  YES  NO

If YES, what & when:

#### NATIONAL INCIDENT MANAGEMENT SYSTEM

- |                                  |                     |
|----------------------------------|---------------------|
| <input type="checkbox"/> ICS-700 | Date of Completion: |
| <input type="checkbox"/> ICS-100 | Date of Completion: |
| <input type="checkbox"/> ICS-200 | Date of Completion: |
| <input type="checkbox"/> ICS-800 | Date of Completion: |
| <input type="checkbox"/> ICS-300 | Date of Completion: |
| <input type="checkbox"/> ICS-400 | Date of Completion: |

**Please attach copies of**

**ALL CERTIFICATIONS & DRIVER'S LICENSE**



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### CRIMINAL HISTORY & DRIVING RECORD REVIEW

Code 12 VAC 5-31-910 of the Virginia Office of Emergency Medical Services Rules and Regulations stipulates the following:

- A. EMS personnel shall meet and maintain compliance with the following general requirements:
  1. Has never been convicted or found guilty of any crime involving sexual misconduct where the lack of affirmative consent by the victim is an element of the crime, such as forcible rape.
  2. Has never been convicted of a felony involving the sexual or physical abuse of children, the elderly or the infirm, such as sexual misconduct with a child, making or distributing child pornography or using a child in a sexual display, incest involving a child, assault on an elderly or infirm person.
  3. Has never been convicted or found guilty of any crime (including abuse, neglect, theft from, or financial exploitation) of a person entrusted to his care or protection in which the victim is a patient or is a resident of a health care facility.
  4. Has never been convicted or found guilty of any crime involving the use, possession, or distribution of illegal drugs except that the person is eligible for affiliation five years after the date of final release if no additional crimes of this type have been committed during that time.
  5. Has never been convicted or found guilty of any other act that is a felony except that the felon is eligible for affiliation five years after the date of final release if no additional felonies have been committed during that time.
  6. Is not currently under any disciplinary or enforcement action from another state EMS office or other recognized state or national healthcare provider licensing or certifying body. Personnel subject to these disciplinary or enforcement actions may be eligible for certification provided there have been no further disciplinary or enforcement actions for five years prior to application for certification in VA.
  7. Has never been subject to a permanent revocation of license or certification by another state EMS or other recognized state or national healthcare provider licensing or certifying body.
  
- B. EMS personnel may not act as an operator of an EMS vehicle if they have been convicted upon a charge of driving under the influence of alcohol or drugs. Convicted of a felony or assigned to any alcohol safety action program or driver alcohol rehabilitation program pursuant to 18.2-271.1, hit and run, or operating on a suspended or revoked license within the past five years. A person having any of these convictions in Virginia or another state may be eligible for reinstatement as an operator after five years and after successful completion of an approved emergency vehicle operator's course (EVOC) within the year prior to reinstatement.
  
- C. All references to criminal acts or convictions under this section refer to substantially similar laws or regulations of any other state or the United States. Convictions include prior adult convictions, juvenile convictions and adjudications of delinquency based on an offense that would have been, at the time of conviction, a felony conviction if committed by an adult within or outside of Virginia.

***Have you ever been convicted or found guilty of any above listed crimes? [ ] YES [ ] NO***  
***If YES, please describe in a separate letter.***

### CERTIFICATION

I hereby certify all entries on this application are true and complete, and consent to NCEMS reviewing my driving record and criminal history report.

SIGNATURE:	DATE:
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