

# Job Description

## Emergency Medical Technician – Basic

The EMT- Basic will respond to emergency calls, provide efficient and immediate care to the critically ill and injured, and transport patients to a medical facility.

- After being dispatched, must be able to drive the ambulance using the most expeditious route, depending on traffic and weather conditions to a specific address or location. Also be able to observe traffic ordinances and regulations concerning emergency vehicle operation.
- Upon arrival of an emergency, parks the ambulance in a safe location to avoid additional injury. Prior to initiating patient care, the EMT-Basic must be able to adequately “size-up” the scene to determine, scene safety, mechanism of injury or illness, number of patients, as well as request additional resources if necessary. In the absence of law enforcement, creates a safe traffic environment, such as the placement of road flares, removal of debris, and re-direction of traffic for the protection of the injured and those assisting in the care of patients.
- Determines the nature and extent of illness or injury and establishes priority for required emergency care based on assessment findings, renders emergency medical care to an adult, infant or child, as well as medical and trauma patients. Duties include but are not limited to, opening and maintaining an airway, proper ventilation, and cardiopulmonary resuscitation, including use of automated external defibrillators. Provide prehospital emergency medical care of simple and multiple system traumas such as controlling hemorrhage, treatment of shock (hypo perfusion), wound care, and immobilization of painful, swollen, deformed extremities.
- Medical patients include: Assisting in childbirth, management of respiratory, cardiac, diabetic, allergic, behavioral, and environmental emergencies, and suspected poisonings. Seek out clues such as medical identification devices to provide adequate emergency care. Additional care should be provided based upon assessment of the patient and obtaining a SAMPLE history. These interventions include assisting patients with prescribed medications, including sublingual nitroglycerin, epinephrine auto-injectors and hand-held aerosol inhalers. The EMT-Basic will also be responsible for administration of oxygen, and oral glucose.
- Reassures patients and bystanders by working in a confident, efficient manner. Avoids mishandling and undue haste while working expeditiously to accomplish the task.
- Where a patient must be extricated from entrapment, assesses the extent of injury and gives all possible emergency care and protection to the entrapped patient and uses the prescribed techniques and appliances for safely removing the patient. Provides simple rescue service if the ambulance has not been

accompanied by a specialized unit. After extrication, provides additional care in triaging the injured in accordance with standard emergency procedures.

- Complies with regulations on the handling of the deceased, notifies authorities, and arranges for protection of property and evidence at scene.
- Lifts stretcher, placing in ambulance and seeing that the patient and stretcher are secured, continues emergency medical care.
- Determines the most appropriate facility to which the patient should be transported, unless otherwise directed by medical direction. Reports directly to the emergency department or communications center the nature and extent of injuries, number of patients being transported, and the destination to assure prompt medical care on arrival. Identify assessment findings which may require contact with medical direction for advice and notification of special or professional services that may be needed upon arrival at the medical facility.
- Constantly assesses patients en route to emergency facility, administers additional care as indicated or directed by medical direction.
- Assist in lifting and carrying the patient out of the ambulance and into the receiving facility.
- Can report verbally and in writing, the observations and care given to the patients on scene as well as in route to the proper medical facility. Upon request, provides assistance to the receiving facility staff.
- After each call, restocks and replaces used linens, blankets and other supplies, and makes careful check of all equipment so that the ambulance is ready for additional calls. Ensures that the ambulance is clean and washed and kept in a neat orderly condition. In accordance with local, state or federal regulations, decontaminates the interior of the vehicle after transport of patient with contagious infection or hazardous materials exposure.
- Determines that vehicle is in proper mechanical condition by checking items required by service management. Maintains familiarity with specialized equipment used by the service.
- Attends continuing education and refresher training programs as required by employers, medical direction, and licensing or certifying agencies.
- Meets qualifications within the functional job analysis.