

Northampton County Emergency Operations Plan

2.4.2 Incident Recognition/Activation

Upon recognition that a hazard will potentially threaten the County, Northampton County Emergency Management will activate the EOP. The County Board of Supervisors will proclaim an emergency exists if the hazard is slow moving and provides sufficient warning time.

During the Incident Recognition/Activation phase, Northampton County Emergency Management will do the following:

- Ensure the operational capability of the EOC facility and alert on-duty personnel.
- Activate and mobilize relevant staff positions within the EOC ESF to provide coordination and support throughout the incident.
- EOC staff will coordinate with towns to ensure that accuracy and up-to-date situational awareness is acquired.
- Conduct an immediate briefing of all ESFs before the EOC opening either in person or via conference call.
- Conduct a briefing of all ESFs after the EOC opening either in person or via conference call.
- Draft an initial situation report and schedule regular EOC briefings.
- Establish check-in procedures for staff accountability.
- Review preparedness and response plans and ensure that personnel with response obligations are trained on their role in response.
- Maintain contact with the VA-EOC to determine the size and scope of the incident and the need for additional resources in alternate regions within the state, if applicable.
- Compile an inventory list of available resources, including personnel, transportation, supplies, and equipment.
- Activate, implement, develop, and update MOAs or MAAs with appropriate agencies and organizations, as necessary.
- Implement record keeping of all incurred expenses, if applicable.
- Prepare to provide emergency information to the public.