

Northampton County Emergency Operations Plan

2.4.1 Alert/Notification

Northampton County may receive notification of an incident from a variety of sources and will provide situational awareness to appropriate stakeholders. The notification will include but is not limited to the size and scope of the incident, location(s) across the County/region, anticipated duration, and personnel requirements.

During the Alert/Notification phase, Northampton County Emergency Management will do the following:

- Alert the stakeholders of a potential activation of the County EOC and request that all departments begin to review their plans and procedures.
- Conduct situational assessment and determine if any further action is required.
- Alert all leadership of the situation and request direction for other staff notification.
- Alert leadership of the five towns in the County of the situation.
- Notify all personnel using internal notification protocols through all available message delivery systems currently in place, as necessary.
- Begin drafting public messages to minimize confusion.
- Review memorandums of agreement (MOAs) or mutual aid agreements (MAAs) with appropriate agencies.
- Complete a hazards analysis to determine which potential disasters are most likely to occur and which actions are most needed.
- Review a notification roster of key personnel and their alternates.
- Review a list of essential services and facilities that must continue to operate and may need to be protected during an emergency.
- Implement accounting and record-keeping procedures for expenses incurred during an emergency.