

**SNOHOMISH COUNTY FIRE PROTECTION DIST. 22**  
**BOARD OF DIRECTORS MEETING**  
**May 16, 2011**

***CALL TO ORDER / FLAG SALUTE***

Commissioner Taylor called the meeting to order at 10:00 am.

**The following were in attendance:**

Commissioners:

Ben Butters  
Chris Greig  
Paul Taylor

Staff Members:

Travis Hots, Fire Chief  
Deidre Korte, Board Secretary

Chief Hots led the flag salute.

***PUBLIC HEARING / AUDIENCE PARTICIPATION***

- No participation

***CONSENT AGENDA***

- A. Approve Minutes of May 2, 2011 regular meeting.
- B. Approval of May claims
  - i. Expense Fund \$ 12,682.18
  - ii. Expense Fund Special Warrant#1 \$ 640.63
  - iii. Approval of May payroll \$ 26,951.50 (Excluding benefits)
- C. Accept financial reports for month ending April 30, 2011.

**Motion** was made by Butters, second by Greig to approve the Consent Agenda.

**Motion carried (3-0).**

***INFORMATION ITEMS***

**Communications:** All communications were included in board packets.

***Committee Reports***

**Purchasing Committee:** The committee recommends the PortaCount Pro+ Respirator Fit Test Machine (item# 8038) with accessories bid from TSI Inc. in the amount of \$ \$12,625.00 not including tax. The amount with tax and accessories charge is \$13,710.75.

**Motion** was made by Butters, second by Greig to accept the bid for PortaCount Respirator Fit Tester as recommended by the purchasing committee.

**Motion carried (3-0).**

**Board of Trustees:** Nothing.

## ***FIRE CHIEF REPORT***

**Operations Report:** We have responded to 270 alarms to date.

**Insurance Audit:** Chief Hots completed an insurance audit last week. The audit was positive and the insurance auditor looked at the Emergency Reporting System, licenses, preventative maintenance records, and weight scale records medical incident reports. The auditor was to verify all standards are met . The recommendation made was to have the duty crew obtain the name of the nurse or doctor when a patient is dropped off at the hospital.

**Department of Health Grant:** The district received the funds from the Department of Health for the grant written. The amount received was \$1738.00. The grant was written to assist in the cost of a tablet for the aid car.

**Dennis Egan:** The employment contract has been signed and returned.

**Getchell Recruits in Training (GRIT):** All letters have been mailed to prospective recruits to schedule the interviews. The academy will begin on July 18, 2011.

**Red Card Class:** The class has been cancelled. All employees have the red card certification.

**Assistance to Firefighter Grant:** The tutorial for writing current grants is not available. The Department of Homeland Security is behind. Chief Hots will keep the board informed.

**Safer Grant:** Chief Hots is looking into other opportunities to provide to our members in order to further their careers as firefighters.

## ***CURRENT BUSINESS***

**Temporary Seasonal Firefighter:** Included in the board packets was correspondence from Attorney Brian Snure. Chief Hots stated that the Department of Labor is not favorable in making a ruling on this topic. Snure will continue to work on this until directed otherwise. Hots found language and an addendum that may be helpful and sent it to Snure. Hots will keep the board informed.

**New Engine:** The current delivery date is July 18. The decal has been designed and a copy shown to the board.

**New Building/Fire Station:** Commissioner Taylor would like to see this on the agenda for discussion at all future meetings.

## ***New Business***

**2010 Annual Financial Report:** A copy of the report to be filed with the auditor was provided in the board packets for review. The report is due May 31 and will be filed electronically reported Deidre Korte. .

## ***Adjournment***

**Motion** was made by Butters; second by Greig to adjourn from the regular meeting.

**Motion carried (3-0)**

With no further action required, the Board adjourned at 10:55 a.m.

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Deidre Korte  
Board Secretary

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Date approved