

SNOHOMISH COUNTY FIRE PROTECTION DIST. 22
BOARD OF DIRECTORS MEETING
July 1, 2019

Commissioner Taylor called the meeting to order at 10:01 a.m.

The following were in attendance:

Commissioners: _____

Tim Bailey
Chris Greig
Paul Taylor

Staff Members: _____

Travis Hots, Fire Chief
Jeremy Stocker, Assistant Fire Chief
Deidre Korte, Board Secretary

Chief Hots led the flag salute.

PUBLIC HEARING / AUDIENCE PARTICIPATION

- None

Consent Agenda

- A. Approval of Accounts Payable –
 - i. Expense Fund -\$ 20,396.33
- B. Approval of the June 17, 2019 regular meeting minutes

Motion was made by Greig, second by Bailey to approve the Consent Agenda Items A and B.

Motion carried (3-0).

Information Items

Communications: All communications were provided in the board packets.

Board of Trustees: Nothing for the Board of Trustees at this time.

Fire Chief Report

Operations Report: We have responded to 882 alarms to date.

Slide in Unit: The unit is complete and has been tested. The next step will be for the lights and sirens to be installed.

Brush 68A: Brush 68A is being sent to Bickford Motors for engine repair, possibly a turbo issue. More to reported on at a later date.

Sign: The fire district sign will be removed this week due to the potential sale of the neighbor's property where the sign has been located. The sign will be relocated to the other corner in the near future.

Pancake Breakfast: The pancake breakfast had good attendance. The Getchell Firefighters Association brought in about \$2500.

UAS/Drone: The chiefs have been conversing back and forth with DJI regarding the repair on the drone. DJI is stating that it is not a warranty issue. As of today, the district has turned the claim into the insurance company. The total cost of the repair is \$2100. Chief Stocker and Hots will continue to negotiate with DJI regarding the warranty. They feel this is a product issue.

Chief Stocker will be attending a conference hosted by DJI in the fall. He has been asked to speak at the conference. The registration fee will be waived. The Commissioners stated that the district shall provide lodging and airfare since he will be representing the fire district.

Current Business

- None

New Business

Solar System Bids: The bid specification for the Solar PV System was provided in the board packets for review. Chief Stocker stated the match is ten percent and the total cost is approximately \$30,000. A new computer monitor will need to be purchased in order to display the energy use. There is also a requirement of the grant to provide a community outreach class.

Motion was made by Bailey, second by Greig to go to bid on a Solar PV System.

Motion carried (3-0).

The bids will be opened up at the July 15, 2019 meeting.

Ice Caves Training Wage Reimbursement: Chief Hots reported to the board that there is opportunity for reimbursement for the Ice Caves training that he participated in. A letter stating, he was authorized by the board to participate in the training is required.

Motion was made by Bailey, second by Greig to go to authorize the submission of reimbursement for Chief Hots wages for the Ice Caves Training day.

Motion carried (3-0).

Call on the Board Members

- Greig asked what the cost is for the levy mailers and postage. Chief Hots will report back at the next meeting.
- Taylor asked if the new fire district sign will be seen from both directions. Hots replied that not at first but will look into possibilities so that it will be seen from both directions in the future.

Executive Session

Chairperson Taylor called for a five-minute executive session at 10:46 am to review the performance of a public employee in pursuant RCW 42.30.110.1 (g) to return at 10:51 am.

Reconvene

The Board of Directors reconvened from executive session at 10:52 a.m.

No further action was required as a result of the executive session.

Adjournment

Motion was made by Bailey, second by Greig to adjourn from the regular meeting.

Motion carried (3-0).

With no further action required, the Board adjourned at 10:52 a.m.



Deidre Korte
Board Secretary

7-15-19

Date approved

SNOHOMISH COUNTY FIRE PROTECTION DIST. 22
BOARD OF DIRECTORS MEETING
July 15, 2019

CALL TO ORDER / FLAG SALUTE

Chairperson Taylor called the meeting to order at 10:01 a.m.

The following were in attendance:

Commissioners:

Tim Bailey
Chris Greig
Paul Taylor

Staff Members:

Travis Hots, Fire Chief
Jeremy Stocker, Assistant Fire Chief
Deidre Korte, Administrative Assistant/Board Secretary

Chief Hots led the flag salute.

PUBLIC HEARING / AUDIENCE PARTICIPATION

- There was no representation from the public in attendance.

Consent Agenda

- A. Approval of the July 1, 2019 regular meeting minutes
- B. Approval of July claims
 - i. Expense Fund AP- \$ 29,006.58
 - ii. Approval of July payroll \$ 52,069.06 (Excluding Benefits)
- C. Accept financial reports for month ending June 30, 2019.

Motion was made by Bailey, second by Greig to approve Consent Agenda Items A, B, and C.

Motion carried (3-0).

INFORMATION ITEMS

Communications: All communications were included in the board packet

Board of Trustees: The Board of Trustees has a voucher claim for approval. The voucher claim is for a firefighter injury in 2018. The claim is still open. The voucher was reviewed, approved and signed by Chairperson Taylor.

Fire Chief Report

Operations Report: We have responded to 933 calls to date and 312 of those calls have been cancelled.

Grant: A SCBA grant was submitted with other local fire districts due to the current equipment will be out of date soon. The government agency is asking for additional information so Chief Hots stated that he is hopeful we will be awarded the grant. The grant has a twenty percent

matching component. Commissioner Greig asked how many bottles will we need to be replaced? Chief Stocker said 50 bottles.

Fire District 22 has applied for a power cot grant as well.

GEMT: The 2017 settlement payments should be arriving within the next month.

EMAC: The district is still waiting for the California and Florida payments.

Current Business

Opening of Solar PV Bids: Only one sealed bid has been received. Chief Stocker had several inquiries regarding the bid. Chairperson Taylor opened the sealed bid. The bid is from A&R Solar 3211 Martin Luther King Way S Suite B Seattle WA 98144 in the amount of \$34,647 including sales tax.

Commissioner Greig asks what the required match is for the grant with Snohomish County PUD #1? Chief Stocker replied the match is ten percent.

The project is to be completed by November 1, 2019 with the final Labor and Industries acceptance by November 1, 2019.

The bid was reviewed by Chief Stocker and the Board of Commissioners. The only exception in the bid is the sixty-day start date. Chief Stocker recommends to the board award the bid to A&R Solar.

Motion was made by Bailey, second by Greig to award the Solar PV Bid to A&R Solar.

Motion carried (3-0).

Call on Board Members


- Taylor asked if the drones were back in service. Chief Hots replied yes they are.
- Greig asked if Darrington Fire District has paid for the Water Tender. Chief Hots said yes.

Adjournment

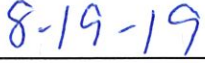
Motion was made Bailey, second by Greig to adjourn from the regular meeting.

Motion carried (3-0).

With no further action required, the Board adjourned at 10:42 a.m.



Deidre Korte
Board Secretary



Date approved

SNOHOMISH COUNTY FIRE PROTECTION DIST. 22
BOARD OF DIRECTORS MEETING
August 5, 2019

Commissioner Taylor called the meeting to order at 10:00 a.m.

The following were in attendance:

Commissioners:

Tim Bailey
Chris Greig
Paul Taylor

Staff Members:

Jeremy Stocker, Assistant Fire Chief
Deidre Korte, Board Secretary

Chief Stocker led the flag salute.

Chief Hots is on vacation.

PUBLIC HEARING / AUDIENCE PARTICIPATION

- None

Consent Agenda

- A. Approval of Accounts Payable –
 - i. Expense Fund -\$ 22,450.02
 - ii. Expense Fund (July) - \$25,326.32
 - iii. Capital Fund (July) - \$48,741.77

Motion was made by Bailey, second by Greig to approve the Consent Agenda Items A, Accounts Payable.

Motion carried (3-0).

Information Items

Communications: There were no communication at this time.

Board of Trustees: Nothing for the Board of Trustees.

Fire Chief Report

Chief Stocker reported.

Operations Report: We have responded to 1042 alarms to date. 354 calls were cancelled.

There have been no significant calls to report.

Getchell Recruits in Training (GRIT): The academy was completed on July 31st The academy started with sixteen and ended with 13 recruits.

The final evaluations for the current probationary firefighters have been completed. One check off is to be completed by August 31st. At the end of August there will be eleven part timers added to the roster.

Solar Panels: The solar panel project will begin next month.

Current Business

- None

New Business

- None

Call on the Board Members

- Bailey will be on vacation but said if necessary he can be reached for important business by conference call.

Adjournment

Motion was made by Bailey, second by Greig to adjourn from the regular meeting.

Motion carried (3-0).

With no further action required, the Board adjourned at 10:33 a.m.



Deidre Korte
Board Secretary

8-19-2019

Date approved

SNOHOMISH COUNTY FIRE PROTECTION DIST. 22
BOARD OF DIRECTORS MEETING
August 19, 2019

CALL TO ORDER / FLAG SALUTE

Chairperson Taylor called the meeting to order at 10:00 a.m.

The following were in attendance:

Commissioners:

Chris Greig
Paul Taylor

Staff Members:

Travis Hots, Fire Chief
Jeremy Stocker, Assistant Fire Chief
Deidre Korte, Administrative Assistant/Board Secretary

Chief Hots led the flag salute.

PUBLIC HEARING / AUDIENCE PARTICIPATION

- There was no representation from the public in attendance.

Consent Agenda

- A. Approval of the July 15, 2019 regular meeting minutes
- B. Approval of the August 5, 2019 regular meeting minutes
- C. Approval of August claims
 - i. Expense Fund - \$ 26,531.33
 - ii. Capital/Reserve Fund- \$14,466.82
 - iii. Approval of August payroll \$ 42,744.56 (Excluding Benefits)
- D. Accept financial reports for month ending July 31, 2019.

Motion was made by Greig, second by Taylor to approve Consent Agenda Items A, B, C and D.

Motion carried (2-0).

INFORMATION ITEMS

Communications: All communications were included in the board packet.

Board of Trustees: The Board of Trustees has a voucher claim for approval. The voucher was reviewed, approved and signed by Chairperson Taylor.

Fire Chief Report

Operations Report: We have responded to 1127 calls to date and 390 of those calls have been cancelled.

Survey and Rating: The Survey and Rating Bureau will be here in October for an audit. Chief Hots and Stocker will prepare the information needed for a smooth audit process.

Brush 68C: The apparatus is back in service. This project was made possible by the donation from the Tulalip Tribe. A picture of the completed project will be presented as a thank you to the tribe in the next few weeks. The Department of Natural Resources grant of \$12,000 also contributed for the slide in unit. The grant has been completed and closed out. The payment is expected within the next 30 days.

Driver training continues on Brush 68C.

SCBA Grant: Nothing new to report. Still waiting on a decision.

Levy: The fire levy passed at 61.33%. The community supported the increase.

Calendar: The cost of printing a calendar is around \$5,000. Chief Hots recommends to the board that the district continue with an informational newsletter which is less expensive. The board agrees.

Call on Board Members

- Taylor asked if at the end of the year the vehicle repair cost may be analyzed. Chief replied that yes that can be done.
- Greig asked if an extra air filter can be carried in the vehicles during mobilizations. Chief Hots said it is a good idea but has concerns about the firefighter's knowledge of how to change out the air filter. Will take into consideration in the future.

Adjournment

Motion was made Greig, second by Taylor to adjourn from the regular meeting.

Motion carried (2-0).

With no further action required, the Board adjourned at 10:38 a.m.



Deidre Korte
Board Secretary



Date approved