

SNOHOMISH COUNTY FIRE PROTECTION DIST. 22
BOARD OF DIRECTORS MEETING
February 6, 2017

CALL TO ORDER / FLAG SALUTE

Commissioner Taylor called the meeting to order at 10:05 a.m.

The following were in attendance:

Commissioners:

Tim Bailey
Chris Greig
Paul Taylor

Staff Members:

Travis Hots, Fire Chief
Ron Selia, Assistant Fire Chief
Jeremy Stocker, Assistant Fire Chief
Deidre Korte, Board Secretary

Chief Hots led the flag salute.

PUBLIC HEARING / AUDIENCE PARTICIPATION

- NONE

CONSENT AGENDA

- A. Approval of the January 17, 2017 regular meeting minutes
- B. Approval of Accounts Payable
 - i. Expense Fund - \$ 15,376.20
 - ii. Expense Fund - \$ 11,088.19

Motion was made by Greig, second by Bailey to approve the Consent Agenda Items A and B.

Motion carried (3-0).

INFORMATION ITEMS

Communications: All communications were in the board packets.

Committee Reports

Purchasing Committee: Nothing new to report.

Board of Trustees: Nothing.

Fire Chief Report

Operations Report: We have responded to 165 alarms to date.

Recent Calls: A house fire in the district last week was a wood stove fire that extended into the attic.

New Building/Station Projects: The architect that was to give a presentation need to reschedule due to snow. He will be present at the next board meeting. A list of facilities to view has been gathered. Commissioner Bailey would like to see a list of items that we know are needed in a new building. Chief Hots will have a committee come up with those items.

Drone: The process with the FAA continues and once the department is certified they will be the first in the region.

Training: The Blue Card training is ongoing.

Fire District 21: They have hired a part time Fire Chief.

Emergency Septic Repair: The project is very close to being started. The septic company and engineer have had a meeting. Additional electrical circuits are required for the septic system to function properly.

Phone System: The plans for a new phone system to be extended to the property across from Station 68 is being worked on.

Current Business

New Building/Fire Station: Reported on in the Fire Chief report.

Call on the Board Members

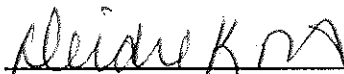
- Greig asked if the motion sensors are working well? Selia replied yes they have been good.
- Taylor stated there has been mailbox thefts on 115th ST. Just a reminder for all to be mindful of the surroundings.

Adjournment

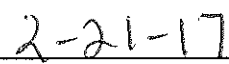
Motion was made by Bailey, second by Greig to adjourn from the regular meeting.

Motion carried (3-0).

With no further action required, the Board adjourned at 11:00 a.m.



Deidre Korte
Board Secretary



Date approved

SNOHOMISH COUNTY FIRE PROTECTION DIST. 22
BOARD OF DIRECTORS MEETING
February 21, 2017

CALL TO ORDER / FLAG SALUTE

Chairperson Taylor called the meeting to order at 10:02 a.m.

The following were in attendance:

Commissioners:

Tim Bailey
Chris Greig
Paul Taylor

Staff Members:

Travis Hots, Fire Chief
Ron Selia, Assistant Fire Chief
Jeremy Stocker, Assistant Fire Chief
Deidre Korte, Board Secretary

Chief Hots led the flag salute.

PUBLIC HEARING / AUDIENCE PARTICIPATION

- *None*

CONSENT AGENDA

- A. Approval of the February 6, 2017 regular meeting minutes
- B. Approval of February claims
 - i. Expense Fund- \$ 21,774.38
 - ii. Approval of February payroll \$ 43,207.88 (Excluding Benefits)
- C. Accept financial reports for month ending January 31, 2017.

Motion was made by Greig, second by Bailey to approve the Consent Agenda Items A, B, and C.

Motion carried (3-0).

INFORMATION ITEMS

Communications: All communications were in the board packet. This included the Risk Management minutes.

Committee Reports

Purchasing Committee: There is nothing new to report from the purchasing committee.

Board of Trustees: There is one document that will require Chairperson Taylor and Chief Hots to sign. The Board of Volunteer Firefighters Pension 2016 Certification.

Fire Chief Report

Operations Report: We have responded to 222 alarms to date.

Recent Fire Call: There was a fire in a carport at the Berry Farm.

Firehouse Subs: There will be a ceremony for the grant award on April 9 or 26. More to follow.

Slide in Unit: The Slide in Unit will be picked up on March 27.

Lights: There has been automatic on and off lights installed in the Aid Car bay of Station 68.

Emergency Septic Repair: The required documents for the septic repair have been notarized and returned to the engineer.

Fire Station Tour: Chief Hots reported that he toured a few fire stations in Skagit County to gain knowledge of comparable buildings the district may consider building. He stated that he wanted to look at rural communities to get a feel for the future cost.

Current Business

New Building/Fire Station: Frank Lawhead representing Lawhead Architects P.S. are present to give a presentation of similar projects they have completed. He discussed the architect's role in the beginning of planning a new fire station. He explained how to get started and suggested to have a clear vision of what the district needs in a new building.

New Business

New Phone System: Chief Stocker reported on the cost of installing a new phone system in the administrative building and the future use of the system in a new fire station. A system like what is suggested will improve connectivity between the administrative building and the crew inside the fire station. He presented the quotes from ACS and Public Safety Technologies for the phone system upgrade. The estimates are about \$4,000 above the 2017 budget line. The commissioners agree this is a good investment and will improve communications.

Motion was made by Bailey, second by Greig to accept the invoices for the phone system upgrade.

Motion carried (3-0).

Call on the Board Members

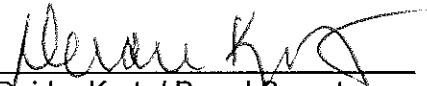
- Bailey asked if the new building committee has been formed. Chief Hots replied this committee will be Chiefs Hots, Sella, Stocker and Commissioner Bailey.

Adjournment

Motion was made Bailey, second by Greig to adjourn from the regular meeting.

Motion carried (3-0).

With no further action required, the Board adjourned at 12:13 p.m.


Deidre Korte/ Board Secretary

3-6-17
Date approved