

Mount Tabor Volunteer Fire Department

Serving Since 1910

909 Tabor Road

Morris Plains, New Jersey 07950

Fire House: 973-538-3047

Last modified: 09/07/2021

MEMBERS HALL RENTAL AGREEMENT

The Mount Tabor Volunteer Fire Department (“MTVFD”) District #1 agrees to rent the meeting room to:

Member’s Name: _____

On the date of: _____

Between the hours of _____ and _____

The reason for the rental is: Meeting, Party, Special Event (mark one)

Type of rental: _____

The rental of these premises is subject to the following conditions:

1. The use is for the upstairs only.
2. The use of the kitchen refrigerator is allowed but must be emptied of renter’s materials once the rental time is over.
3. All renters are responsible for bringing their own cups, plates, saucers, silverware, coffee pot, etc. The fire department is not responsible for any kitchen supplies
4. **ALL RENTERS ARE RESPONSIBLE FOR SET-UP AND CLEAN-UP.** This includes but is not limited to sweeping the floors, stairwells, bathrooms, mopping all areas, setting up the hall to its original state and removal of all decorations, supplies, food, refreshments, and trash. All refuse must be disposed of in the dumpster or per department executive board policy.
5. **\$150** security deposit must be paid at the time of the contract signing. You will receive the security deposit back after satisfactory inspection of the property by room rental committee chair or designee. All other fees are **waived** for members.
6. The hall **shall not** be deemed reserved until all fees are paid and the signed contract is received.
7. The requesting member shall be responsible for any additional charges for damages or stolen property. Charges shall be deducted from the security deposit. Renter shall be responsible any charges incurred above and beyond the deposit.
8. The renter will have the room for a total of 6 hours. Decorations are at the discretion of the room rental committee. The renter is not permitted to use nails, screws, or other materials which may deface the walls, ceiling, or woodwork. Blue painter's style masking tape only may be used as an adhesive for affixing decorations on all surfaces.
9. **NO CONFETTI SHALL BE USED AT ANY TIME. A \$100 FEE WILL BE ASSESSED IF CONFETTI IS USED BY THE RENTER.**
10. Unescorted guests of the member are NOT PERMITTED to enter the MTVFD truck room or the other secured or unsecured areas of the building except the meeting room and restrooms.
11. All vehicles must be parked in the rear of the lot and on the street not in the designated fire department spaces.
12. Any activities involving gambling, illegal drugs or activities of an explicit nature are not

- permitted at any time.
13. Renter agrees that should alcoholic beverages be served at this function. Renter assumes all liability for any and all occurrence, accidents, damages or claims arising out of the serving of alcohol. Renter agrees that no one under the age of 21 shall consume any alcoholic beverages.
 14. The Mt. Tabor Fire Department District #1 will not be responsible for any lost or damaged personal property. This includes the parking lot and grounds as well. Any personal injuries sustained during this rental will not be the responsibilities of the Mt. Tabor Fire Department. Any injuries must be reported to the room rental chair and the executive board.
 15. **ANY INJURIES OR DAMAGES MUST BE REPORTED IMMEDIATELY. FAILURE TO REPORT DAMAGES OR INJURIES WILL RESULT IN LOSS OF DEPOSIT.**

MAXIMUM HALL CAPACITY:

- **113 Persons with tables and chairs**
- **242 Persons with Chairs Only**
- **339 Standing Only**

I hereby agree to the terms set forth herein:

Renter Name: _____

Renter Signature: _____

Approved by: _____

Waiver of Alcohol Liability

I, Print Name: _____, do hereby relieve Mt. Tabor Fire Department, Board of Fire Commissioners, Parsippany-Troy Hills District #1 their members and officers from any and all responsibility and liability of liquor brought, served and/or consumed on Mt. Tabor Fire Department property.

I, the undersigned, agree to assume any and all responsibility for all persons participating in any function agreed upon under contract.

I also agree that any person under 21 years of age will not consume any type of alcoholic beverage. Any violation of this rule will immediately terminate the rental and building hall will be vacated **WITHOUT** refund of rental fee.

Date: _____

Renter Name Print: _____

Renter Sign: _____ Date: _____

Approved by: _____ Date: _____

RENTAL AGREEMENT

Rental Fee: \$ Waived for members
Deposit Fee: \$ 150.00

Check # _____ If Paid via credit card enter date paid: _____

Member's Name Print: _____

Phone Number: _____ Cell Number: _____

- Once payment is received the date will be formally reserved, **dates are not guaranteed until fees are received.**
- Please return completed forms and deposit to the Bill Herrmann

Committee Use Only

Committee representative signature: _____

Print Name: _____

Date Signed: _____

Hall Inspected: YES NO

Deposit Returned: \$ _____

Comments:

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NOTICE NOTICE NOTICE

THE MOUNT TABOR VOLUNTEER FIRE DEPARTMENT DISTRICT NUMBER 1, OR ITS MEMBERS SHALL NOT BE RESPONSIBLE OR LIABLE FOR ANY INJURY OR INJURIES TO ANY PERSON OR PERSONS THAT ENTER ON TO THE FIRE DEPARTMENTS PROPERTY OR INTO THE BUILDING PRIOR TO ANY FIRE DEPARTMENT SPONSORED FUNCTION BEING SET-UP AND THE FIRE DEPARTMENT BUILDING BEING OFFICIALLY OPENED TO THE PUBLIC.

FURTHERMORE, THE MOUNT TABOR VOLUNTEER FIRE DEPARTMENT DISTRICT NUMBER 1, OR ITS MEMBERS SHALL NOT BE RESPONSIBLE OR LIABLE FOR ANY INJURY OR INJURIES TO ANY PERSON OR PERSONS THAT ENTER ON TO THE FIRE DEPARTMENTS PROPERTY OR INTO THE BUILDING FOR ANY EVENT(S) OR FUNCTION(S)

ADDITIONALLY, THE MOUNT TABOR VOLUNTEER FIRE DEPARTMENT DISTRICT NUMBER 1, NOR ITS MEMBERS SHALL BE RESPONSIBLE OR LIABLE FOR THE THEFT, LOSS OR DAMAGE OF ANY PERSONAL PROPERTY OR VEHICLE WHILE ON FIRE DEPARTMENT PROPERTY DURING ANY EVENT.

THANK YOU.

MOUNT TABOR VOLUNTEER FIRE DEPARTMENT
DISTRICT NUMBER 1.

RENTERS SIGNATURE OF AGREEMENT

PRINT NAME:
RENTER'S SIGNATURE:
DATE:

All fees, rules, and regulations in the rental agreement may be altered with the approval of the majority of the committee and cannot take effect until the following membership monthly meeting.