

Policy Number: 2010-014

Effective Date: 09/28/2010

Last Review Date: 05/24/2020

Waterloo Vol Fire Department Standard Operating Guidelines

Preplans

Purpose:

The purpose of this Standard Operating Guideline is establishing a guideline for collecting information about structures for the purpose of keeping the Waterloo Firefighters informed about potential hazards and strategy and tactics that may be necessary to conduct life safety and fire suppression operations in a safe and efficient manner.

Preplanning:

- Schedule an appointment with the occupant.
- Conduct a walkthrough of the property.
- Fill in any pertinent information pertaining to the Preplanning Form.
- Take photographs of the property if needed.

Information on the Preplan Form:

- Occupancy Name
- Occupancy Address
- Occupancy Type
- Hazards to Firefighter
- Hazards to Civilians
- Water Supply Location
- Fire Protection System
- Utility Shut Offs
- Access
- Primary Contacts
- Truck Placement Locations

Storage and Use of Information:

- Preplans will be stored in hard copy and digital media.
- Used by the Incident Commander and support staff of any incidents involving fire service operations.

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