

**Fire Department of North Versailles**

1021 Broad Street PO Box 220  
North Versailles, PA. 15137



# HIPAA Privacy Rights Request Form

## PATIENT INFORMATION

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Last, first, middle initial)      Social Security # or Patient ID

\_\_\_\_\_  
Street address      City      State      ZIP Code

\_\_\_\_\_  
Primary phone number      Other phone number      E-mail address

### Type of Request

- Access/copy       Amendment       Restriction  
 Confidential communication       Accounting of disclosures       Complaint

Please describe nature of action requested (type of information requested; nature of amendment, restriction, alternative communication, or complaint, etc.) **in detail**.

*[Note: If this is an alternative communications request, please list alternative location/address for receiving medical information below.]*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list [Company Name] staff members that were contacted regarding this matter:

_____ Name	_____ Date	_____ Name	_____ Date
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Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Administrative Use Only:**      Date received \_\_\_\_\_

Action taken \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

Action taken \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

Privacy Official signature \_\_\_\_\_ Date \_\_\_\_\_

[Attach additional documentation, if applicable.]