

# White House Community Volunteer Fire Department

## *Junior Firefighter Program*

### Rules & Regulations

#### Preface

The Junior Firefighter program is open to any minor fulfilling the requirements described in Section A. Junior Firefighter will follow all Standard Operating Procedures and all Rules and Regulations as a firefighter ranking set forth by the Board of Directors with the exceptions as outlined within this program.

#### Section A – Eligibility

**Item 1** – A Junior Firefighter shall be at least the age of fourteen (14) but 14 and 15 year olds shall only be at the station 30 minutes before and after a Junior Fire Fighter meeting.

**Item 2** – A Junior Firefighter shall have written permission from their legal guardian(s) to participate in the program.

**Item 3** – A Junior Firefighter shall be enrolled in a certified grade school or show proof of graduation.

**Item 4** – A Junior Firefighter attending grade school must provide proof of grades to the program coordinator. A Junior Firefighter shall hold a minimum of a “C” average in all school classes to participate (see Section E, Item 2).

#### Section B – General

**Item 1** – The Junior Firefighter Program will be coordinated/operated by a ranking seasoned firefighter of the department appointed by the chief of the department.

**Item 2** – A Junior Firefighter must attend 75% of Junior Firefighter trainings (see Section E, Item 1).

**Item 3** – A Junior Firefighter will be issued equipment on an availability basis. Equipment includes coat, pants, boots, gloves, helmet and pager.

**Item 4** – A Junior Firefighter may ride in a fire unit provided there is a vacant seat (Two Junior Fire Fighters per truck). A Junior Firefighter must remain at the station if instructed by a ranking firefighter or officer. If provided gear the Junior Firefighter is responsible to have it with them anytime they are at a fire department activity.

**Item 5** – A Junior Firefighter will not be required to hold a valid drivers license in the State of Tennessee to participate, though transportation to and from the fire department is the responsibility of the Junior Firefighter.

**Item 6** – Any Junior Firefighter that has been Active for a minimum of two calendar years may skip probation after being voted on by the Department, as soon as they are at least eighteen(18) years of age and obtain a High School Diploma or GED with the approval of the Department Chief and Junior Advisor.

**Item 7** – A Junior Firefighter will be put on probation for a minimum of ninety (90) days as soon as he/she has been approved by the Junior Firefighter advisor. During which time they will not be allowed at a station without another member of the department, vote, be issued gear, and will not be allowed to run calls.

### Section C – Limitations

**Item 1** – A Junior Firefighter may participate in any allowable action and may be present at the fire department only during the hours of 8a.m. to 10:30 p.m. During school term, the hours are reduced to 8a.m. to 9:30 p.m., Sunday thru Thursday. A Junior Firefighter may spend the night provided there is a member of the department at least eighteen (18) years of age with them and they arrive at the station before curfew. Juniors must call their Junior Advisor before they stay the night. A work detail is to be done from 8am to 9am.

**Item 2** – A Junior Firefighter may not operate or be in complete control of any apparatus under any circumstance.

**Item 3** – A Junior Firefighter will not be permitted to operate or display any visual warning devices including, but not limited to, flashing, oscillating, rotating or blinking devices using any combination of the colors red and blue on his/her personal vehicle.

**Item 4** – A Junior Firefighter will not be permitted to operate or have any audible warning device in his/her personal vehicle.

**Item 5** – A Junior Firefighter shall not engage in any hazardous procedures that are not a controlled environment. No Junior Firefighter shall participate in any procedures involving live interior fire or high angle rappelling on an actual call. The use of hydraulic equipment is only allowed with an extrication license and approval from the Junior Firefighter advisor. Junior Fire Fighters may not, under any circumstance respond to calls on the interstate.

**Item 6** – A Junior Firefighter shall not engage in any type of first responder calls or medical assists.

**Item 7** – If a Junior Firefighter is requested to help by a firefighter from our department or another agency, and the task is outside the limitations of the Junior Firefighter Program, the Junior Firefighter must decline and state he/she is a Junior Firefighter and is not authorized to do such a task.

**Item 8** – A Junior Firefighter shall not transmit on any primary response frequencies used by any emergency agency except in the event of a true emergency. Junior Firefighter may use unrepeat channels during trainings and an incident (at no other time will this be permitted)

**Item 9** – A Junior Firefighter guardian may prohibit any procedures at any time (see Section E, Item 3).

### **Section D – Program Officer**

**Item 1** – The Junior Firefighter Program shall have one Junior Firefighter elected to office of Chief over the program being elected in the June trainings. The Junior Firefighter advisor may appoint other officers if needed. (Captain, Lieutenant, Secretary, etc.)

**Item 2** – The new officers will take office July 1 of the following year and remain in office until June 30 for a total of one calendar year.

**Item 3** – Nominations shall come from other members of the program and those names be voted on in the elections.

**Item 4** – A nominee must obtain 50% +1 of the votes to gain office.

**Item 5** – The program coordinator shall not submit a vote in the election.

**Item 6** – In the event of a tie, the office will be taken by the Junior Firefighter who scores highest on a written test written by the program coordinator.

**Item 7** – A Junior Firefighter Officer may suspend any Junior Firefighter for up to three(3) days for breaking any of the Junior Firefighter or departmental rules, however they must contact the Junior Firefighter Advisor as soon as possible and explain his/her actions at which time the advisor may adjust the suspension as he/she deems fit.

### **Section E – Corrective Actions**

**Item 1** – A Junior Firefighter who does not meet the required attendance of 75% will be placed on probation for a period of 60 days. The Junior Firefighter must meet the required 75% within that time or he/she will be terminated from the department completely.

**Item 2** – Any Junior Firefighter who fails to hold a “C” average in each class will be suspended for the duration of the next grading. A “C” average is required before being reinstated. A progress report will be sufficient for reinstatement.

**Item 3** – A Junior Firefighter’s guardian may, at any time, prohibit the Junior Firefighter from all activity with the fire department for a period not to exceed 90 days without interruption of the Junior Firefighter’s membership status. If a Junior Firefighter violates the restrictions set forth by the guardian, the Junior Firefighter will be terminated from the department completely.

**Item 4** – A Junior Firefighter engaging in prohibited activity will receive proper corrective action up to termination. Corrective action will be determined by the program coordinator or ranking officer. Corrective action includes verbal reprimand, written reprimand, suspension and termination.

**Item 5** – A Junior Firefighter who receives three written reprimands or suspensions, in any combination, within one calendar year by the Junior Advisor will be automatically terminated.

**Item 6** – An Junior Firefighter who is terminated may reapply after one calendar year, though acceptance is not guaranteed.

**Item 7** – If a Junior Firefighter needs to report a wrong doing he or she must use the Chain of Command starting with the Lt, Capt, Chief, then Advisor.