

City of Laconia
45 Beacon Street East

APPENDIX A

PUBLIC SAFETY REGULATIONS FOR TEMPORARY VENDING ESTABLISHMENTS

The following regulations apply for all temporary vending, food service establishments or temporary Places of Assembly who require licensing by the Licensing Board of the City of Laconia.

1. Food service establishments utilizing LP Gas, or using deep-fat fryers, grills, griddles, ovens or burners of any kind shall be equipped with at least ONE portable fire extinguisher with a minimum rating of 20BC [Ref.: NFPA-96] with a valid inspection tag dated within the twelve (12) months.
2. All fire extinguishers shall be securely mounted in a conspicuous location near a door or entranceway to the establishment and be available to employees at all times. Additionally, vending sites with five (5) vendors or more shall provide fire extinguishers for the site, one (1) for every five (5) vendors.
3. **LP GAS** - The storage and use of liquefied petroleum gas shall require a permit from the Laconia Fire Department. Permits are issued at Fire Headquarters at 848 North Main Street in Laconia. A permit fee of \$10.00 will be assessed for each storage tank. All temporary LPG tank installations shall meet the following requirements:
 - Each tank shall be a minimum 100-gallon (420-lb.) capacity.
 - All LPG tanks and cylinders shall be placed on a firm, level base (not exceeding 5 degrees from vertical) and securely attached by a metal chain, cable or retaining strap to a substantial/secure structure of some type.
 - The applicant for the permit must identify the quantity of LPG stored on site, its location and use.
 - LP Gas piping shall be installed using approved piping methods and materials as allowed under NFPA 54 and NFPA 58. Approved flexible hose is acceptable. Gas regulators shall be properly secured. COPPER TUBING SHALL NOT BE USED for temporary hookups.
 - All tank valves shall be protected from the weather and physical damage by approved hoods or protective caps.
 - Each cylinder shall be in good condition, free of physical damage or corrosion.

***Exception:** LPG storage tanks that are permanently installed into an integral unit or trailer shall be permitted if installed per the manufacturer's requirements and all applicable codes.*

4. **Flammable Liquids** – NO flammable liquids shall be present in any vendor's stand, vending vehicle or building unless specifically approved by the Laconia Fire Department. A permit is required to use or store any flammable liquid at a temporary-vending site. The Fire Prevention Office will indicate any restrictions on the permit. A fee of \$15.00 will be assessed for each permit and can be obtained at Fire Headquarters at 838 North Main Street in Laconia.
5. All doors and/or exitways which may be used as a means of egress by an employee or customer of any vendor site shall be kept clear of all debris, refuse or other obstructions at all times.
6. Facilities utilizing electricity not supplied by a self-contained generator, shall comply with NFPA 70 [*National Electrical Code*] Section 305 (Temporary Wiring) and the requirements of the City of Laconia Code Enforcement Director. The property owner shall provide adequate power to each vendor.
7. Excess accumulations of combustible materials, waste or refuse shall be removed from the vendor's area to an approved, vendor accessible disposal facility or container. Trash containers shall be emptied when full. Daily pickups are required as a minimum.
8. All tents and enclosures shall be labeled in accordance with the requirements of the CA State Fire Marshal, NY State, NFPA 701 or other approved agency as FIRE RETARDANT. A certificate verifying compliance shall be provided to the Laconia Fire Department PRIOR to erection of the tent. Plastic tarpaulins are prohibited from use during hours that the vendor sites are open for business.
9. All temporary structures including platforms, decks, stages, stairways and booths shall require a building permit and inspection by the Code Enforcement Office.

10. All temporary tents or structures used for the purpose of a Place of Assembly shall have a minimum of two (2) remote exits, self-illuminating exit signs and sufficient emergency lighting to meet the requirements of NFPA 101, *Life Safety Code*, 2003 Edition and the Laconia Fire Department Fire Prevention Division. All Places of Assembly are subject to final approval and periodic inspection during hours of operation.
11. **Fluid Changes** – Changing or recycling of oil transmission fluid, coolants, gasoline and other dangerous products is prohibited except at established oil/fluid changing facilities and service stations. The Laconia Fire Department will inspect establishments for compliance with these regulations prior to operation and issue a temporary permit to operate. Additional inspections will be conducted at any time to determine continued compliance.

Failure to adhere to the regulations may result in fines, penalties and loss of License to Operate.